

Project Management

Workshop Title: Managing Projects to Success

Modalities:

- Instructor Led Training
- Virtual Instructor Led Training

Duration: 3-Days

Professional Development Units: 21

Abstract

The Managing Projects to Success workshop delivers impactful learning about what it realistically and practically takes to manage projects successfully from inception to completion. Instruction focuses on applying the Project Process Architecture (PPA)[™], a tested, proven, and flexible process for managing projects current projects from the learner's environment. The hallmark of this workshop is its practical, hands-on learning with interactive, team-based activities that feature current projects from the learner's project environment. The "take-away" content of this workshop is high. A project management methodology toolkit supports learning and is designed as a learning and job aid, delivered via a robust project management methodology toolkit. In addition to understanding the principles and practices that make for successful projects, learners take away tips and tricks for leading a project team, managing up, and strengthening their professional voice when managing projects. Participants complete the experience well-positioned to immediately apply the learnings.

Learning Outcomes

Strengthen Project Management Competencies

- Learn how to effectively perform as a project manager and a contributing team member.
- Experience the entire project lifecycle using a flexible and adaptable project management methodology.

Lead and Collaborate in Complex Environments

- Learn leadership techniques to guide project teams and excel as a temporary or full-time project manager.
- Build capability to manage cross-functional teams within matrixed work environments.

Engage Stakeholders and Manage Up

- Build strategies to manage project stakeholders and maintain alignment throughout the project.
- Apply techniques to 'manage up' by engaging project sponsors and senior leaders to gain and sustain buy-in and support.

Practical Application of Project Management Methods

- Create a clear and actionable project charter.
- Build a comprehensive project plan including scope, timeline, resources, and risk management.
- Build realistic and defensible estimates to support accurate planning and manage stakeholder expectations.

Manage Project Execution and Delivery

- Learn to oversee project execution, ensure timely tasks, and build strong team cohesion.
- Utilize project management software to streamline project tracking and reporting.
- Discuss how to close projects, conduct post-project evaluations, and capture lessons learned.